

## PAYMENT INSTRUCTION FORM FOR WIRE PAYMENTS

You must complete all sections of this form for us to update your record.

### Personal Details

Your full name	Pension reference number _____
(a separate form must be completed if you have another membership with us)	
Address	Postcode _____
Email address	Contact telephone number _____
National Insurance No _____	

### Previous Bank Details (where we currently pay your pension)

Name of bank \_\_\_\_\_ Account name \_\_\_\_\_

Please fill out the relevant details below from your existing bank account. (include your sort code, bank address, account number (if UK bank). Or if overseas, your institution number, bank identification code, IBAN or routing number whichever is relevant to the bank).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### New Bank Details (where you would like your pension to be paid)

Name of bank \_\_\_\_\_

Bank address \_\_\_\_\_

Account name \_\_\_\_\_  
(The account receiving your pension must bear your name)

Account Type (C / S)\*   
\*Current = C or Savings = S

Swift Address

Account Number

IBAN (if applicable)

Depending on the country the IBAN can be up to 30 characters please refer to your bank for further details

**PLEASE NOTE THAT ALL PAYMENTS WILL BE MADE IN LOCAL CURRENCY**

### Declaration

In line with data protection and fraud prevention measures, it is important for us to verify your identity before we make any changes to your personal records. **We cannot accept this form if it's not signed.**

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Please post your completed form to:** British Airways Pensions, PO Box 2074, 8 Castle Street, Liverpool, L69 2YL. Alternatively, you can email it to [post.inbound@bapensions.com](mailto:post.inbound@bapensions.com)

November 2025

